



Reproduction Authorization Request

PL 1276 (R2021-04)

All sections must be completed and signed in order for The City of Calgary to produce copies of the material requested. Please refer to the [Property Research Guidelines](#) for assistance.

PROPERTY ADDRESS: _____

SECTION A: Registered Property Owner/Manager Authorization

I _____ from _____ am:
(name) (business name if applicable)

(check one)

- ☐ a **registered owner** of the property described above (or authorized by law to act as the registered owner)*
☐ an agent of the **business** named above, which is a **registered owner** of the property described above (or authorized by law to act as the registered owner)*
☐ an **agent of a management company** authorized to act on behalf of _____,
registered owner of the property described above *

* Further documentation evidencing proof of ownership or authorization to act as owner may be required upon request by The City of Calgary in its sole and absolute discretion

and I hereby request The City of Calgary to reproduce the material relating to the property for me, or for my authorized representative identified in Section B, for research purposes, as acknowledged and certified by me or my authorized representative (as applicable) in Section B.

Signature of Property Owner/Agent: _____ Date: _____

Email: _____ Phone: _____

SECTION B: Requestor Acknowledgement

By signing, I acknowledge and certify that:

1. I am (one of) the registered property owner(s), or an agent or representative authorized to act on behalf of such owner(s), of the property described above (the "Property").
2. I am requesting The City of Calgary to make a copy of certain material relating to the Property (the "Material") on my behalf. A copy of the Material is being provided to me by The City of Calgary pursuant to the fair dealing exception under the [Canadian Copyright Act](#) (Section 29) solely for research purposes related to the Property. No license, rental, assignment, or right of publication is made or given by The City of Calgary regarding the right to reproduce the Material or to authorize any such acts or reproduction. Use of the Material for any unpermitted purpose or making unauthorized reproduction, modification, or distribution of the Material by me or any other party may constitute an offense under the Copyright Act, and may result in the offender being liable for civil and criminal penalties.
3. I am not aware of any issues or obligations remaining unresolved under any agreement involving the owner of the Property (or their agents or representatives) relating to the Materials and I have taken reasonable steps to verify that no such issues or obligations remain unresolved, including any obligations regarding payment for services relating to the Materials. I acknowledge that documentation satisfactory to The City of Calgary evidencing the foregoing may be required upon request by The City of Calgary in its sole and absolute discretion.
4. In consideration of the services provided to me by The City of Calgary, I agree to indemnify and hold harmless The City of Calgary, its affiliates, and each of their respective employees, representatives, agents, and contractors from and against any and all actions, claims, and liability for any losses, costs, damages, and expenses that may arise in connection with (i) the use of the copies provided to me by The City of Calgary and (ii) any false or incorrect information or documentation provided by me to The City of Calgary on or in connection with this form.
5. The City of Calgary makes no representation or warranty with respect to any information contained in the Material, the accuracy thereof, or its adequacy or suitability for any purpose, and shall not be liable for any losses, costs, damages, or expenses arising from the reliance on or use of such information by me or any other party.
6. The information on this form, and any documentation provided by me to The City of Calgary in connection with this form, is accurate, authentic, and complete.

Name of Requestor: _____ From: _____
(name) (business name if applicable)

Signature of Requestor: _____ must show ID Date: _____

OFFICE USE ONLY

NOTES:

____ Owner/Agent Confirmed _____ ID Confirmed
(initial) (initial)